



PROM CONTRACT

A Shining Star Limousine Service
561 US Hwy. 9 North Suite # 2,
Bayville, NJ 08721

SOUTH JERSEY: 609-242-0030
CENTRAL JERSEY: 732-269-1222
FAX: 732-269-1226
Email: info@sstarlimo.com
Website: www.sstarlimo.com

PROM CONTRACT

HIGH SCHOOL: _____

Prom Date: _____ Day of Week: _____ Prom Start Time: _____ # of Hours: _____

Client Name: _____ Phone: _____

Home Address: _____

Billing Address: _____

Email Address: _____

Credit Card Account #: _____ Exp. Date: _____ Security Code: _____

How did you hear about A Shining Star Limousine Service?: _____

PICK UP DETAILS

1) Name: _____ Pick Up Time: _____
Address: _____ Phone: _____

2) Name: _____ Pick Up Time: _____
Address: _____ Phone: _____

3) Name: _____ Pick Up Time: _____
Address: _____ Phone: _____

VEHICLE TYPES & RATES

Choose from the following: SEDANS, SUVs, VANS, LIMOUSINES, PARTY BUSES, SHUTTLE BUSES

1) _____ Hrs. _____ Rate _____	Basic: _____
2) _____ Hrs. _____ Rate _____	20% Gratuity: _____
3) _____ Hrs. _____ Rate _____	Miscellaneous Fees: _____
	Tax: _____
Overtime will be charged as follows:	Contract Total: _____
\$ _____ Per Half Hour + 20% Gratuity + Tax	Deposit (Non-Refundable): _____
Overtime starts after: _____ and is due IN CASH.	Balance Due: _____

Additional hours on any of our vehicles is rated and based upon entering into any part of the half hour after the original time is determined and set forth above.

Deposit Received: _____ Number of Vehicles: _____ Number of Persons in Vehicle/s: _____

Name of Facility Hosting Prom: _____

Address of Prom: _____

Phone Number of Facility: _____

Special Instructions: _____

This is a non-refundable and binding contract between the above mentioned client and A Shining Star Limousine Service. I understand this contract, its terms and conditions therein. I, the client, affirm that I am twenty one (21) years of age or older and that I have reviewed all the information contained in this contract. The information as listed above is correct. I authorize A Shining Star Limousine Service to charge the quoted deposit to the credit card I have provided. I am the authorized cardholder of the above credit card. I agree that the final balance will be collected in cash on the date of service at the first pick-up location. By signing below, I acknowledge that I have read and agree with the terms and conditions set forth and the front and back of this contract. In the event that the transaction is charged back to a shining star limousine services, without dispute, reduction or set-off and suit is instituted, I the client or authorized signer agree to pay in addition to the balance owed a 33% attorney's fee, any interest or court costs.

Client Signature: _____ Printed Name: _____ Date: _____

Service Signature: _____ Printed Name: _____ Date: _____



PROM CONTRACT PAGE 2

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TERMS & CONDITIONS - READ CAREFULLY

- 1) Deposits are Non-Refundable and Non-Transferable.
- 2) The Balance is due in Cash on the date of service at the first pick-up location.
- 3) Overtime is due in Cash on the day of service. Payment must be made to the chauffeur prior to going into overtime. Overtime is charged in half hour increments.

Cancellation Policy: All cancellations must be made in writing and sent to A Shining Star Limousine Service at 561 US Hwy. 9 North Suite #2, Bayville, NJ 0872. If cancellation occurs within forty-five (45) days of service, you are responsible for the remaining balance due. Cancellations are made based on the day received in our office, not by mailing date of the cancellation letter. You authorize A Shining Star Limousine Service to charge the credit card listed on the front of the contract for the remaining balance.

Modifications Policy: Changes to the contract can only be made by the client listed on the front of this contract. Modifications of the contract are limited to destinations, locations, pick-up times, adding or upgrading of vehicles and overtime. All contract changes must be finalized fourteen (14) days prior to scheduled date of service. Alterations and/or additions made by the client without written agreement of A Shining Star Limousine Service are invalid and unenforceable. Original vehicles booked cannot be downgraded and/or deleted from the contract. The number of hours contracted for the vehicle cannot be reduced.

Delay Policy: In the event there is a delay in travel caused by an Act of God, severe weather and/or road conditions and/or unforeseen traffic resulting in any of the contracted vehicles arriving late at the first pick-up address, A Shining Star Limousine Service will modify the drop-off time to account for the amount of time caused by the delay. You agree that this action will be made adequate compensation for the delay and there will be no further liability incurred by A Shining Star Limousine Service. A Shining Star Limousine Service will make every effort to arrive at the designated pick-up locations on time even in the above situations.

Damage Policy & Fees: Alcoholic Beverages, Narcotics or controlled substances, and/or smoking are prohibited in our vehicles and will result in immediate termination of services. No refund will be made if this occurs and passengers will be responsible for any costs incurred in acquiring alternate transportation. The client agrees to hold the company, its employees and agents harmless from any consequences of such wrongful use by the client and/or client's guests, including the cost to defend against same. Each vehicle is inspected prior, during and after each rental by the chauffeur. Client shall be responsible for any and all damages and harm suffered by the company, its employees, agents or third parties, including, but not limited to the vehicle, in regard to breakage, cleaning, burns, or interior or exterior damage to the extent of the actual cost to repair or replace, with a minimum charge of \$250.00. If the damage to the vehicle is of such extent that it needs to be taken out of normal service, the client will pay us for the revenue reasonably lost at eighty (80%) of our normal hourly rate. A fee of \$10 per glass will be charged for each cracked, broken or missing glass. A clean-up fee of \$100.00 will be charged for excessive trash left in the limousine and excessively spilled liquids. A sanitizing fee of \$250.00 will be charged if anyone of the passengers vomits in or on the limousine. If anyone feels sick, the chauffeur will gladly pull over to allow the person to step out of the vehicle. All large bags (duffels, luggage, backpacks, etc.) will be placed in the trunk of the vehicle while passengers are in transport. Bottled beverages are not allowed in the limousine. The chauffeur has the right to terminate the trip, without refund, if the passengers are putting the vehicle or chauffeur at any risk, or is not abiding by the rules of the contract.

General Information:

A Shining Star Limousine Service, or its assigned agent, is hereby appointed client's attorney-in-fact to sign client's signature for additional charges to client's credit card for overtime, damages, and/or any changes due and not immediately paid by the customer and is authorized and empowered to charge all costs resulting from damages to said credit card.

Client hereby waives any and all claims against A Shining Star Limousine Service, its employees or agents for loss, injury and all damages to client's person or property from whatever cause, other than willful misconduct or gross negligence. A Shining Star Limousine Service, its agents, and/or employees shall not be liable for any personal property of the client or their guests which is misplaced, left in the vehicle, or damaged.

All efforts will be made to supply a replacement vehicle in the event of a vehicle breakdown. No refund will be made if a replacement vehicle is sent and/or the client refuses the replacement vehicle. A refund is limited to a pro-rated amount paid by the client for that specific vehicle with no further liability to A Shining Star Limousine Service if no replacement vehicle is available. In case of emergency, another limousine service may be subcontracted by A Shining Star Limousine Service to cover the contracted rental. A Shining Star Limousine Service is not responsible for fulfilling itineraries which indicate a time that the client expects to arrive at certain locations after the initial pick-up time.

The client agrees to all items outlined in the contract. The client agrees to pay all fees, charges, surcharges, overtime and damages. In the event that A Shining Star Limousine Service needs to employ a collection agency, or an attorney as a result of client refusal to pay his/her obligations, the client agrees to fully reimburse A Shining Star Limousine Service of all expenses that the company incurs, including, but not limited to, court costs, attorney fees, collection fees and out of pocket expenses. A two (2%) monthly fee will be added to all unpaid balances.

All contracts must be signed by an adult of 21 years or older, referred to as the client, and returned to A Shining Star Limousine Service Office within seven (7) business days of the verbal agreement or contract is null and void.

My signature below indicates that I agree to all the terms and conditions listed above.

Client Signature: _____ Printed Name: _____ Date: _____